

Board of Directors Meeting Agenda, March 6, 2012

Reports from Officers

President

- Give Treasurer letter from Comptroller, bank pin number (if needed), debit card, receipt for business cards
- Progress report
 - Still need to order certified copies of the Secretary of State Certificate of Filing (2?)
 - Scan Secretary of State Certificate of Filing for posting on the website
 - Finish IRS submission for 501c3
 - Still need to post all organizing documents to website (scan at clinic or Simone's)

Secretary

- Progress report

Treasurer

- Progress report
 - Status of Texas Franchise Tax exemption
 - Status of other Texas filings
 - Status of income tax filing
 - Need original of special meeting of board for corporate binder

Unfinished Business

- Healthcare project
 - Determine what other brochures needed
 - Determine what info packets are needed
 - Develop list of initial contacts
 - Other?

New Business

- Upcoming—May 15, 2012: 2011 Texas Franchise Tax return due to Texas Comptroller. This filing also appears to include a public information report.
- Marketing within the community
 - Start attending regular meetings for (should Simone start going to these now?):
 - Out and Equal
 - High Tech Happy Hour
 - RCD Board meetings (periodic updates, not every meeting)
 - HRC Board meetings (periodic updates, not every meeting)
 - Rainbow LULAC meetings
 - Stickers
 - For healthcare project
- Add calendar to website and list where we will be and what we will be doing?



Open End

Adjourn meeting